

U.S. DEPARTMENT OF STATE
U.S. EMBASSY SEOUL, PETITION VISA UNIT, IMMIGRANT VISAS
32 Sejong-ro, Jongro-ku, SEOUL 110-710 KOREA or
Unit 15550, APO AP 96205-5550 USA

INTL FAX 822-397-4501, DOMESTIC FAX 02-397-4501, DSN FAX 721-4501

INSTRUCTIONS FOR IMMIGRANT, FIANCE, LIFE ACT VISA (IV) APPLICANTS

IV has received an approved petition for you. Please follow these instructions in a timely manner if you wish to apply for an immigrant, fiance or Life Act visa. Many forms can be downloaded and information obtained from www.asktheconsul.org or www.travel.state.gov. Please remember that a consular official may need further information or documents, in order to determine your eligibility, at any time.

BIOGRAPHIC INFORMATION. Please complete, sign and mail or fax to IV the enclosed Biographic Data (DS-230 part 1), now, one for each family member so that we can begin internal checks, which take at least 2 weeks.

PASSPORT. A signed passport should be valid for at least 8 months at the time of visa issuance. Korean citizens must contact the Ministry of Foreign Affairs and Trade, www.mofat.go.kr, for Korean passport information.

POLICE CERTIFICATE. See www.travel.state.gov/visa/reciprocity/index.htm for police certificate and other documentary requirements for various countries. If deemed to be available, as a minimum you must obtain a police certificate from your country of nationality and your country of current residence if your presence there occurred after age 16 and was 6 months or more. Police certificates are required from other countries for all stays of 12 months or more after age 16. If you have ever been arrested in any jurisdiction please bring arrest, court or prison records.

The Korean National Police Certificate (KNPC/범죄(수사)경력 회보서) is available to all visa applicants of any nationality who are physically present in South Korea by applying directly at any KNP station for his/her whole criminal and investigation history. The KNP checks non-Koreans according to the requestor's Korean alien registration card or passport. Korean citizens must show a Korean identity card (Jumindeungnokjeung) or a Korean passport. KNPC processing is no fee and takes less than 24 hours. The new KNPC bears a red ink half inch square stamp on the bottom containing the Korean characters for National Police. It is issued in Korean only and applicants must attach a complete English translation, certified as true and correct by anyone competent in Korean and English. KNPC is unavailable to applicants outside of Korea. IV no longer processes requests for KNPCs.

AFFIDAVIT OF SUPPORT (I-864EZ/I-864W/I-864/I-864A or I-134): Please be sure to carefully read and completely follow all instructions.

Immediate relative and family preference cases: I-864 must be properly signed by the petitioner, who is the sponsor and I-864A by adult household members whose income will be considered with the sponsor. If the sponsor's income is insufficient submit a separate, properly signed I-864 and I-864A from joint sponsors and their household members. Each I-864 and I-864A must have attached to it evidence of each signer's and household member's U.S. citizenship or legal permanent resident status, and a copy of the most recent Federal income tax return which is current as of the date of execution of the I-864.

Fiance and LIFE Act cases: I-134 must be properly signed and notarized by the petitioner and any joint sponsors, and must have attached to it only evidence of current, sustained income/assets.

Employment preference cases: No affidavit of support is needed for the principal applicant. However, following-to-join applicants must submit an I-134 with evidence.

VISA APPOINTMENT. All immigrant, fiancé, Life Act visa appointment requests must be made on the internet at http://www.asktheconsul.org/iv_appt.html. We will post appointment dates for all IR/CR/IW, K1, K3/V and SB cases by case number within four weeks at http://korea.usembassy.gov/appointment_dates2.html. We will not entertain follow-ups on your appointment request until at least four weeks have passed.

http://korea.usembassy.gov/appointment_dates2.html.

OF-169 (attached).

Fiance and Life Act applicants must pay a \$131 fee at Shinhan Bank and bring the receipt to your appointment.

medical examiner. All fees are subject to change without notice.

MEDICAL EXAMINATION. All applicants must complete a medical exam at one of these authorized hospitals:

Ajou University Hospital; phone 031-219-5644/4255; San5 Wonchon-Dong, Yeongtong-Ku, Suwon

Class A or B TB condition exists it is valid for 6 months. K and V applicants do not need vaccinations.

NOT make travel arrangements until you have your visa in hand. Since immigrant and fiance visas are usually valid for 6 months it is best to apply well in advance of your desired travel to the U.S.

notification.

[illegible]

<i>Documents and completed forms</i>	<i>K1/2</i>	<i>K3/4</i>	<i>V1/2</i>	<i>CR/IR</i>	<i>F</i>	<i>E</i>	<i>SB/IW</i>	<i>DV</i>
Vaccination report	No	No	No	Yes	Yes	Yes	Yes	Yes
I-864EZ/I-864/I-864A with proof of signers' U.S. citizen or resident status; the most recent Federal income tax return filed prior to the time of the I-864 signing	No	No	No	Yes	Yes	No	No	No
I-134 with proof of signer's current, sustained income	Yes	Yes	Yes	No	No	No	Yes	No
Front view photos	2	2	2	1	1	1	1	1
List of children, SEO-97	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes
Police certificates	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Notarized Job Offer, SEO-46, from the prospective employer with evidence of its ongoing existence and financial bonafides	No	No	No	No	No	Yes	No	No
Previous passports	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Military discharge (if available); arrest, prison, court records; U.S. immigration documents	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Education or training proof	No	No	No	No	No	No	No	Yes
English translations	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
\$400 in US\$ or KRW equivalent	No	No	No	Yes	Yes	Yes	Yes	Yes
\$131 MRV fee receipt	Yes	Yes	Yes	No	No	No	No	No
\$375 Diversity visa fee	No	No	No	No	No	No	No	Yes
Courier service receipt	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

A courier service receipt from a U.S. Embassy-approved courier company within Korea: either DHL Ilyang, phone 1588-0002, or Hanjin, phone 1588-0011.

WARNING

FAILURE TO APPLY FOR YOUR IV WITHIN TWO YEARS (K WITHIN ONE YEAR AND SB/SE WITHIN SIX MONTHS) OF BEING TOLD THAT YOU MAY APPLY WILL RESULT IN THE PERMANENT TERMINATION OF YOUR CASE PURSUANT TO SECTION 203(g) OF THE IMMIGRATION AND NATIONALITY ACT. REPORT ANY CHANGE IN YOUR ADDRESS PROMPTLY TO IV. DO NOT MAKE ARRANGEMENTS TO DEPART KOREA, DISPOSE OF YOUR PROPERTY, GIVE UP YOUR JOB OR SELL YOUR BUSINESS UNTIL AFTER YOU RECEIVE A VISA.

Enclosures: as stated

s/pvu/iv/seofm/SEO 3.5 Jan08